



THE KENYA NATIONAL EXAMINATIONS COUNCIL

Ref: KNEC/EA/EM/ KCPE/REG/001/2023/REV 7.1

2023 KCPE EXAMINATION **DECLARATION FORM FOR REGISTRATION ENTRIES**

To be completed in TRIPLICATE for record as follows: Original: for KNEC, to be submitted with entries; Duplicate: for SCDE; Triplicate: for Institution / Examination Centre.

- 1.0** I hereby declare that I have:
- 1.1 registered **all candidates** who have been learning in this school and are eligible for registration;
 - 1.2 checked and confirmed that candidates' names are **correct** and that there are **no duplications**;
 - 1.3 verified the index numbers and their sequencing to ensure that there are **no gaps**;
 - 1.4 checked and confirmed that the options for **candidates with special needs** and **Religious Education are correctly captured** in the subject entries as follows:
 - 1.4.1 CRE: _____
 - 1.4.2 IRE: _____
 - 1.4.3 HRE: _____
 - 1.4.4 Kenya Sign Language (KSL) _____
- 2.0** I also declare that **I will not present any other candidate(s)** for this year's examination other than the _____ (*state total number registered*) candidates hereby submitted.
- 3.0** I have filled in this Declaration Form for my institution **in person, as a commitment for accountability** and presented the same to the Sub-County Director of Education for onward transmission to the Kenya National Examinations Council.

HEADTEACHER'S NAME: _____ **MOBILE NO:** _____

SIGNATURE: _____ **DATE:** _____

NAME OF SCHOOL: _____ **SCHOOL CODE:** _____

OFFICIAL STAMP: